Dear Parents,

The remaining amount of $240 per student, is due by **MONDAY 22nd August, 2016**. Please see attached form for payment methods.

Please read the following information carefully.

**ATTACHED FORMS:**
- Final Payment Form
- Luggage Checklist
- Confidential Medical Report for School Camps (YELLOW FORM)
- Camp Medication Registration Form (WHITE FORM)

**IMPORTANT DATES:**
**MONDAY 22nd August, 2016**
- Final payment due
- The Confidential Medical Report for School Camps completed and returned to class teacher

  **Parents MUST see Christine Leyshan (Business Manager) prior to this date if they cannot make the payment by the due date.**

**TUESDAY 30th August, 2016.**
- Camp Medication Registration Form, and any medicine/s (including travel sickness tablets for the return journey) must be given to class teachers by **TUESDAY 30th August**

  **Medications that require refrigeration or morning dosage may be given to Virginia Wallace before 8.15 am on Wednesday 31st August**

**DEPARTURE:**
- Wednesday, 31st August, 2016
- **8:30am** Students are required to arrive at this time in order to sign in, pack and board the bus
- **9.00am sharp** buses depart

**RETURN:**
- Friday, 2nd September, 2016 ETA **3.15pm**

  **Staff will update the school and Tiqbiz if our return time changes**

**STAFF:**
- 11 staff will be accompanying the children to camp

**FOOD FOR THE FIRST DAY:**
Students will need to bring their own fruit snack, morning tea, packed lunch in disposable bags, and a bottle of water.
LUGGAGE:
All bags are to be of the soft-sided, sports bag type, and should not be over 12kg in weight - **NO SUITCASES.**
This is a request from the bus company.
- 1 main bag + 1 small back pack or school bag (with lunch etc) for the bus
- **All items must be named,** including all bags and clothing
- No responsibility will be taken for lost or damaged items

MEDICAL:
The Confidential Medical form must be completed in full and returned by **MONDAY 22nd of August, 2016**
- Students who use "puffer or pack/inhalers" must have two - named, (one kept with the student and one with a staff member)
- Please label medicines clearly - **NAME, DOSAGE, INSTRUCTIONS (including travel sickness tablets)**
- Make sure your child also knows about dosage, etc.
- Any special information about your child should be given to staff before departure
- **TRAVEL SICKNESS** – if you indicate on the confidential medical form that that your child can suffer from bus sickness, it is highly recommended that your child take some precautionary medication to avoid travel sickness on the morning of departure. If unsure about the medication required, please consult your doctor or pharmacist. (In the event that your child is sick on the bus and you have not provided any medication, we are not permitted to administer any medication to ease their discomfort)

**The CAMP MEDICATION FORM must be filled out if you would like your child to take travel sickness medication on the way home.**

CONTACT WHILST ON CAMP:
- It is considered unnecessary for your child to have direct phone contact with you during the camp
- In the event of an **absolute emergency,** or where you need to pass on a message immediately, please call the following numbers in this order:
  1. During hours: APS 9822 7003
  2. Call after hours: Rochelle Cukier 0402 993 724
  3. At camp: Malcolm Dow 0413 959 979
  4. Camp Rumbug: Lucy (Manager) 03 5664 6524
- If necessary, due to accident or illness, parents will be contacted
- **Tiqbiz** will be used to update you twice - when we arrive at the camp site and when we are preparing to leave. Be sure to sign up to Tiqbiz if you haven’t already. [http://www.schoolapptiqbiz.com.au/](http://www.schoolapptiqbiz.com.au/)

BEHAVIOUR:
- Disruptive behaviour, which threatens the child’s safety, or the safety of others, will result in the parent being contacted and asked to COLLECT the offending child from the camp
- APS school rules apply whilst students are on camp and Camp Rumbug will also have rules that need to be followed, helping to make this a safe camp for all
EXCLUDED ITEMS
• DO NOT bring lollies, including chocolates, chewing gum and bubblegum
• DO NOT bring any electronic devices, including, ipods, iphones, ipads, iwatch, etc

CAMERAS
• Students may bring a single-purpose camera and are solely responsible for the care of it

If you have any queries regarding this letter, or the attached forms, contact your child’s classroom teacher.

Yours sincerely,

Christina Cameron, Rosanna Caruso, Jocelyn Evans, Jennifer Hemingway, Virginia Wallace and Allira Zeneli